

California Energy Commission



PENDING HIRING FREEZE EXEMPTION

CLASSIFICATION: **ENERGY COMMISSION SPECIALIST III (EFF)**

TENURE: **Permanent**

TIME BASE: **Full Time**

SALARY: **\$5,831 - \$7,042**

LOCATION: **Executive Office, Sacramento, California**

FINAL FILING DATE: **October 5, 2011**

DUTIES/RESPONSIBILITIES:

Under the direction of the Chief Deputy Director, the incumbent will perform a variety of complex technical and analytical tasks associated with nuclear power generation and nuclear waste transportation, storage and disposal. This position will include responsibility for individual projects, working with scientist and technical experts as well as high-level policy makers, report preparation, providing policy and technical recommendations to the Commissioners. The incumbent will:

- Work independently applying a broad range of technical expertise to analyze complex technical and policy issues pertaining to nuclear power and nuclear waste transport, storage and disposal.
- Provide technical support to the California Liaison Officer to the U.S. Nuclear Regulatory Commission including review of NRC transmittals.
- Manage contracts and/or interagency agreements, including budget and work plan preparations.
- Prepare sections and updates for the Integrated Energy Policy Reports (IEPR).
- Plan, organize and prepare state agency meetings to coordinate California's preparation for federal nuclear waste shipments.
- Prepare briefings; write reports and analyses related to nuclear power, nuclear waste transport, storage and disposal; and proposed federal spend fuel storage and disposal issues.
- Participate in state regional group nuclear waste transportation activities and meeting.

DESIRABLE EXPERIENCE/QUALIFICATIONS:

- Excellent communication skills including the ability to work under pressure effectively, both under supervision as well as independently, and maintain positive and constructive working relationships with others.
- Experience in analyzing complex issues pertaining to energy.
- Ability to manage multiple projects and competing deadlines and perform well under pressure.
- A desire and the ability to work with a team, or as a team leader to analyze complex technical issues.

RPA 150-055

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- Reliable work ethic and commitment to meeting expected deadlines.
- Excellent analytical and report writing skills and the ability to reason logically and creatively.
- Skills in project management and interpersonal skills to organize multi-task activities and lead teams.
- Proficiency on a personal computer and familiarity with word processing

WHO MAY APPLY: All interested eligible persons are encouraged to apply. Applicants must have either transfer, list, reinstatement, or SROA/Surplus eligibility. Please indicate your eligibility for this classification on the state application form, STD. 678.

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

Emily Oren (RPA 150-055)
California Energy Commission
1516 Ninth Street, MS# 3
Sacramento, CA 95814
916-654-4100

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